



JANNA HYMES ARTISTIC DIRECTOR

## **CSO Director of Community Engagement Carmel Symphony Orchestra Job Description**

### **Job Title: Director of Community Engagement**

**Reports to:** Supervised by the Artistic Director and Director of Operations

**Job Summary:** The Carmel Symphony Orchestra Director of Community Engagement is committed to creatively engaging students with orchestral music along with overseeing small ensembles and any community outreach opportunities. The Director should be aware and support the curricular needs of classroom music teachers, as well as help promote instrumental education in local schools. This position requires strong verbal and written communication skills and the ability to work collaboratively with others.

### **Job Duties and Responsibilities:**

- Coordinating educational projects for students
- Acting as a liaison between the CSO and local music educators
- Communicating with CSO musicians, Artistic Director and staff
- Promoting educational opportunities with PR firm and through social media
- Engaging in community outreach opportunities for soloists and small ensembles
- Other duties and responsibilities as assigned by the Artistic Director and Director of Operations

### **Educational projects that currently exist include:**

- Sounds Exciting (November concert for 5th grade students)
  - Communicate with Carmel Schools Administration
  - Create program with Artistic Director
  - Coordinate with Palladium staff, Carmel Schools Transportation & City of Carmel
  - Create educational materials and Sounds Exciting Newsletter for students
- Young Artist Competition
  - Online auditions early Fall
  - Finals (1st Sunday in December)
  - Performance on Side-by-Side concert (Spring)
- Family Fun Concert (Sunday afternoon concert)
  - Create program with Artistic Director
  - Coordinate and set up the Instrument Petting Zoo
- Side-by-Side Concert
  - Collaborate with Artistic Director and local high school orchestra director
  - Coordinate concert that features local HS Symphony and Young Artist Concerto winner
- Guest Artists and Master Classes
  - Coordinate (as needed) guest artists and musicians for clinics, in-school performances and masterclasses